

**Birch Lake Elementary PTA – Virtual Meeting**  
**March 31, 2021**

**Members in Attendance:** Jen Lunde, Krista Mickelson, Davin Mickelson, Mindy Thorson, Karissa Tornatore, Brittney Sletten, Jennifer Reynolds, Taylor Nelson, Allison Theissen

**Guests in Attendance:** Janel VanArragon

**Meeting Called to Order:** 7:03 by Jen

**Review of Last Meeting's Minutes:** Motion to approve by Brittney, Second by Davin

**Teacher's Report:**

Ms. Nelson, 5<sup>th</sup> Grade: Practicing informational writing and having a publishing party

Ms. VanArragon: Preparing for MCA testing in math, reading, and science (5th grade)

Mrs. Theissen: They're the pilot class for the new furniture and have had fun testing it

**Treasurer's Report:**

Restaurant fundraisers have brought in over \$1300 this year

Next fundraiser will be April 27<sup>th</sup> at Culver's in White Bear Lake

We purchased Birch Lake car magnets to sell – may need to wait until next year

Motion to approve the Budget-to-Actual by Karissa, Second by Allison

**Grant Requests:**

Ms. Nelson and Ms. VanArragon presented their request \$200 for 50 headsets

Headsets needed for MCA testing

Motion passed by unanimous vote

Ms. Wells and Mrs. Elletson request \$500 for murals to be painted in their classrooms

No construction is planned in those rooms

Might be a union issue – need to check

Motion passed ((Mr. Luknic will need to approve the final proposal))

Ms. Wells requests a paper rack for the library to go near the copier

There is already an area for paper there

Tabled for further clarification

**New Business:**

What does the school need/what could the PTA purchase for the school?

There is already a STEM-type cart

We could restock it with yarn and glue sticks (consumable items)

Possibly have a person from a wilderness facility come to Birch

Calming tools or fidgets

A survey will be sent out to gauge interest and gather ideas

Spring events

We have a \$100 deposit paid from last year's (cancelled) dance

Possible to have an outdoor dance?

Possible to have the color run? The color has already been purchased

We'll check with Principal Luknic to see what we can do

**Meeting closed by Jen**

# **Birch Lake Elementary PTA Meeting Notes**

## **Impromptu Virtual Meeting to Vote on Grant Request**

### **April 27, 2021**

**Members in Attendance:** Jen Lunde, Corey Lunde, Krista Mickelson, Alison Theissen, Jennifer Reynolds, Nicholas Brandt, Mindy Thorson, Karissa Torntore

**Grant Request:** Mrs. Theissen is requesting apx. \$300 for 20 math games

- Motion passed

Mrs. Theissen also requested to re-approve the funds for updating the teacher's lounge

- Motion passed

This is from the 1-21-2020 Meeting notes regarding the teacher's lounge:

*Presentation by six of Mrs. Theissen's 4th grade students – Update the Teacher's Lounge:*

- Project-based learning project; looking to create a teacher's lounge that is a nice, comfortable space*

- Three teams of students: Flooring, Tables, Bulletin Boards*

- The flooring team measured the area of the lounge and figured out the cost to carpet the room*

- Estimate is \$9788.25*

- The table team would like to get one long table with some side tables*

- The bulletin board team presented two options of products they could buy, cost range \$75-\$97*

- The presentation has been given to Dr. K with a request for some funding for a fresh coat of paint*

- The students are requesting some PTA funding for the bulletin boards, pillows, or centerpieces*

- The goal is to present the finished room during Staff Appreciation Week, May 4-8*

- Mrs. Theissen will share the presentation PowerPoint for the PTA to review further*

The meeting continued with the available board members to plan the staff appreciation gifts

At 7:30 Principal Luknic joined the meeting to discuss the color run

- PTA usually buys freeze-pops, we can also provide DJ

- Need to stagger the students and spread out events

- Mr. Hoeg will help by having field events in the big field

- Time should be Monday 6/7 from 1:30 – 3:30

- We need to check with the DJ – the deposit has already been paid

- Volunteers should be staff members

- Need chalk for the big sidewalk

- Meet again in mid-May

**Meeting adjourned by Jen**